



JOB DESCRIPTION

Title of Post: Waking Night Support Worker

Purpose of Job: To provide high quality care specifically to residents with learning disabilities and ASN during the night-time.

Responsible to: The House Co-ordinator and Care and Support Management Team

Major Tasks:

- To provide care through the night, checking residents at regular intervals according to their care plan.
- To respond promptly to call for assistance while respecting at all times, the privacy, dignity and choice of the residents.
- To write the accurate, clear and timely entries in the night record for each resident.
- To receive the evening report from the day staff and to present a report to the morning staff, alerting the day staff to any changes or concerns.
- To support the smooth running of the house by assisting with additional tasks when required and as directed by the line manager.

1. Safety, Welfare and Quality of Life

- 1.1 Uphold the dignity of residents living in the household, so that all are enabled to play an active part in the making of day-to-day decisions.
- 1.2 Ensure that matters of health and safety are accorded the highest priority, and that all requirements in terms of Corbenic's health and safety policies are met.
- 1.3 Ensure that work meets the requirements of the SSSC code of conduct for social care workers and the standards of care set by Corbenic

2. Support and Supervision

- 2.1 Meet with line management on an individual basis to review progress with tasks and identify training or other needs

3. Co-ordination of Living Arrangements

- 3.1 Accord the highest priority to the health and safety of residents and workers at all times, and ensure that the procedures agreed for ensuring compliance with health and safety legislation and medical requirements – including the administration of medication – are known and adhered to.
- 3.2 Take part in fire drills and other safety procedures as are required by law or the Local Authority.
- 3.3 Monitor sensitively, the actions of any person who may pose a risk to another, and in consultation with the House Co-ordinators and the Manager, take appropriate action in line with Community policy if the need arises.
- 3.4 Operate efficiently and effectively, the policies and procedures which have been agreed by the Community, particularly in relation to care plans and record keeping.

4. Training

- 4.1 In consultation with the House Co-ordinators, identify training needs.
- 4.2 Undertaking training relevant to the role and as required by the SSSC.

5. Other duties

- 5.1 Any other support worker duties required to meet the House needs and as instructed by your House Co-ordinator and/or the Care and Support Team.